\<Unit Number and Course Name\>

Marking Guide

Unit Number and Course Name		Created	9/2/2016
Marking Guide			
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ASSESSMENT SUMMARY	
Assessment 1	
Assessment 2	
Assessment 3	
Assessment 4	
Assessment 5	
Assessment 6	

Assessment 7	

Assessor Instructions:

When adhering to the Principles of Assessment, the RTO should ensure that the principle of "Fairness" is applied appropriately. This requires the assessor to take into account any special needs a candidate with a documented disability may have.

If a candidate has identified and supplied evidence of a disability of any kind, the Assessor should take this into account and consider applying Reasonable Adjustment to assessment items, where required.

What is Reasonable Adjustment?

Definition

'Reasonable adjustment', as defined through the Disability Discrimination Act 1992, relates to a measure or action taken by an education provider to assist a learner with a disability (Disability Standards for Education, 2005).

When can Reasonable Adjustment be applied?

An Assessor should consider the learner's needs in the assessment process and make reasonable adjustments to accommodate the learner (*such as providing oral rather than written assessment*). However, don't compromise the rigour of the assessment process (*e.g. if there is a requirement to complete documentation in a unit of competency, oral assessment will not be appropriate*). "*Users' Guide to the Standards for Registered Training Organisations (RTOs) 2015*"

Why make a reasonable adjustment?

We make reasonable adjustments in VET to make sure that learners with a disability have:

- the same learning opportunities as learners without a disability
- the same opportunity to perform and complete assessments as those without a disability.

Reasonable adjustment applied to participation in teaching, learning and assessment activities can include:

- customising resources and activities within the training package or accredited course
- modifying the presentation medium
- learner support
- use of assistive / adaptive technologies
- making information accessible both prior to enrolment and during the course
- monitoring the adjustments to ensure learner needs continue to be met.

"Reasonable Adjustment in teaching, learning and assessment for learners with a disability A Guide for VET Practitioners November 2010"

Process for applying reasonable adjust assessment

1. Download the Content Assessment Tracker (C.A.T) from SMART to see how each assessment task is mapped and ensure that all mapped assessment components will be sufficiently addressed through the alternative assessment. To determine this, you must ensure that ALL critical aspects of evidence, range statements, skills and knowledge requirements (performance evidence/knowledge requirements) being assessed through the task are sufficiently assessed.

2. Review the alternative assessment and compare as above in accordance with "Rules of Evidence" requirements. Please refer to the NVR Standards for Registered Training Organisations. You must approve of any changes to the original assessment and give guidance to the student. Again, the onus is on you to ensure the assessment meets the unit requirements.

3. If you are unsure, please contact compliance who will audit the alternative assessment against rules of evidence to ensure sufficiency, validity, reliability and currency of the evidence.

4. Any adjustments from the original assessment, set out in the Student Assessment Guide MUST be documented under "Reasonable adjustment" in the Trainer Assessment Pack and also documented in the student notes in SMART so that anyone reviewing the student's work can clearly track changes made to the assessment.

Extract from Trainer Assessment Pack

REASONABLE ADJUSTMENT required to assessment (If 'yes' record details)
☐Yes
☐No

You may also find it necessary to clarify a student's assessment response/reply if you judge the initial response to be insufficient, incorrect or incomplete by asking additional questions.

In the Trainer Assessment Pack, you are to include a short note explaining how you clarified the assessment response and detail the students reply. This is important as it supports how you were able to determine the assessment judgement applied to the task or question.

Assessment Details

Evocca College is committed to assessment that incorporates a feedback process and is based on the criteria outlined in the Standards for Registered Training Organisations 2015 Standard 1 (Clauses 1.8-1.12), Conduct effective assessment:

- **Fair —** fairness requires that the assessor fully informs the student about the assessment process and includes an opportunity for the student being assessed to challenge the result of the assessment and to be reassessed if necessary.
- **Flexible** — the assessment should reflect the student's needs; provide for recognition of competencies no matter how, where or when they have been acquired, and draw on a range of assessment methods appropriate to the context, competency and the individual.
- **Reliable** — refers to the degree to which evidence presented for assessment is consistently interpreted, resulting in consistent assessment outcomes.
- **Valid** — ensuring that the assessment process is sound. Validity requires that assessment must cover the broad range of skills and knowledge that are essential to competent performance.

The provision of a comprehensive assessment tool will ensure that the following rules of evidence are met and that each student's assessment is:

- **Authentic** - assessor must be assured that the evidence presented for assessment is the student's own work.
- **Valid** - The assessor is assured that the learner has the skills, knowledge and attributes as described in the module or the unit of competency and associated assessment requirements
- **Current** - The assessor is assured that the assessment evidence demonstrates current competency. This requires the assessment evidence to be from the present or the very recent past.
- **Sufficient** - The assessor is assured that the quality, quantity and relevance of the assessment evidence enables a judgement to be made of a learner's competency.

For the learner to be assessed as competent you must ensure the learner demonstrates their:

- Ability to perform relevant tasks in a variety of workplace situations, or accurately simulated workplace situations.
- Understanding of what they are doing, and why, when performing tasks.
- Ability to integrate performance with understanding, to show they are able to adapt to different contexts and environments.

The learner must:

- Be assessed against all of the tasks identified in the elements of the unit or module.
- Demonstrate they are capable of performing these tasks to an acceptable level.

*** Remember to assess the Foundation Skills embedded in these tasks.***

Please be aware that students are asked for their feedback on all assessment tools, as part of Evocca's continuous improvement. They are asked to email their feedback to
resource.development@evocca.edu.au

Assessment 1

Assessor Instructions

This assessment has been designed to allow students to demonstrate their ability to determine project requirements.

Students are required to read and respond to the scenario below. Any incorrect or incomplete responses must be returned to the student with feedback to allow them to resubmit. If the student requires additional training or guidance on the topic, you will need to negotiate time to assist them.

You must assess the student on their ability to:

1. Research and evaluate organisational and regulatory security policies that have been used to benchmark acceptable network security standards

2. Assess customer requirements and needs against regulatory security compliance and work health and safety (WHS) considerations

3. Produce a plan with security solution documentation for future growth and security needs

You are also required to assess the employability skills embedded in this task including:

Reading	Recognises and interprets complex technical information to determine hardware requirements
Writing	Develops a broad range of material including plans, maps and other documentation for a specific audience, using clear and detailed language to convey explicit information, requirements and recommendations
Navigate the world of work	Understands own legal rights and responsibilities, and considers implications of these when planning and undertaking work
Get the Work Done	Demonstrates a sophisticated understanding of principles, concepts, language and practices associated with the digital world and uses these to troubleshoot and understand the uses and potential of new technology. Uses a broad range of strategies to store, access and organise virtual information, recognising that design choices will influence what information is retrieved and how it may be interpreted and used. Is acutely aware of the importance of understanding, monitoring and controlling access to digitally stored and transmitted information. Uses a mix of intuitive and formal processes to identify key information and issues, evaluate alternative strategies, anticipate consequences and consider implementation issues and contingencies. Uses nuanced understanding of context to adapt configuration procedures to requirements of network, troubleshoot and debug WLAN issues and modify work depending on operational contingencies, risk situations and environments. Monitors outcomes of decisions, considering results from a range of perspectives and identifying key concepts and principles that may be adaptable to future situations.

Record all assessment judgements in the Tutor Assessment Pack.

Benchmark answers are provided below each question in red.

Task 1:

You must answer the question in your own words for your knowledge to be considered satisfactory.

Answer:
Learning Guide: Note for Tutor: Answers may differ from those supplied in the SLG and benchmark. Use your professional judgement to assess if the students responses satisfactorily meet the knowledge requirements.

Tutor Use Only

Successful ☐ Unsuccessful ☐ Date: Click here to enter a date.

Tutor Feedback:
Click here to enter text.

Task 2:

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Task 3:

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Answer:	8	P a g e

Tutor Use Only

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Assessment 2

Assessor Instructions

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Students are required to read and respond to the scenario below. Any incorrect or incomplete responses must be returned to the student with feedback to allow them to resubmit. If the student requires additional training or guidance on the topic, you will need to negotiate time to assist them.

You must assess the student on their ability to:

1. Analyse and select the appropriate architecture for guest access services
2. Produce a map and set up guest access accounts
3. Configure WLAN controller authorisation
4. Configure the anchor and internal controllers
5. Troubleshoot guest access issues

You are also required to assess the employability skills embedded in this task including:

Writing	Develops a broad range of material including plans, maps and other documentation for a specific audience, using clear and detailed language to convey explicit information, requirements and recommendations
Get the Work Done	Demonstrates a sophisticated understanding of principles, concepts, language and practices associated with the digital world and uses these to troubleshoot and understand the uses and potential of new technology. Uses a broad range of strategies to store, access and organise virtual information, recognising that design choices will influence what information is retrieved and how it may be interpreted and used. Is acutely aware of the importance of understanding, monitoring and controlling access to digitally stored and transmitted information. Uses a mix of intuitive and formal processes to identify key information and issues, evaluate alternative strategies, anticipate consequences and consider implementation issues and contingencies. Uses nuanced understanding of context to adapt configuration procedures to requirements of network, troubleshoot and debug WLAN issues and modify work depending on operational contingencies, risk situations and environments. Monitors outcomes of decisions, considering results from a range of perspectives and identifying key concepts and principles that may be adaptable to future situations.

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Task 4:

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Answer:

Learning Guide:

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Task 5:

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Assessment 3

Assessor Instructions

This assessment has been designed to allow students to demonstrate their ability to determine project requirements.

Students are required to read and respond to the scenario below. Any incorrect or incomplete responses must be returned to the student with feedback to allow them to resubmit. If the student requires additional training or guidance on the topic, you will need to negotiate time to assist them.

You must assess the student on their ability to:

1. Design and configure authentication of clients and management frame protection on clients and controllers
2. Configure access control servers for integration with wireless network
3. Configure client- and server-side digital certificate services
4. Troubleshoot secure wireless connectivity services

You are also required to assess the employability skills embedded in this task including:

Get the Work Done	Demonstrates a sophisticated understanding of principles, concepts, language and practices associated with the digital world and uses these to troubleshoot and understand the uses and potential of new technology. Uses a broad range of strategies to store, access and organise virtual information, recognising that design choices will influence what information is retrieved and how it may be interpreted and used. Is acutely aware of the importance of understanding, monitoring and controlling access to digitally stored and transmitted information. Uses a mix of intuitive and formal processes to identify key information and issues, evaluate alternative strategies, anticipate consequences and consider implementation issues and contingencies. Uses nuanced understanding of context to adapt configuration procedures to requirements of network, troubleshoot and debug WLAN issues and modify work depending on operational contingencies, risk situations and environments. Monitors outcomes of decisions, considering results from a range of perspectives and identifying key concepts and principles that may be adaptable to future situations.

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Task 2:

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Task 3:

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Answer:
Tutor Use Only **Successful ☐ Unsuccessful ☐ Date:** Click here to enter a date. **Tutor Feedback:** Click here to enter text.

Task 4:

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Answer:
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Assessment 4

Assessor Instructions

This assessment has been designed to allow students to demonstrate their ability to determine project requirements.

Students are required to read and respond to the scenario below. Any incorrect or incomplete responses must be returned to the student with feedback to allow them to resubmit. If the student requires additional training or guidance on the topic, you will need to negotiate time to assist them.

You must assess the student on their ability to:

1. Analyse network admission control architectures to assess the feasibility of network integration
2. Analyse the high-level authentication process flow to ensure compatible integration
3. Configure and test the wireless controller for admission control
4. Troubleshoot integration issues of network with access control

You are also required to assess the employability skills embedded in this task including:

Numeracy	Interprets numerical data and undertakes measurements to evaluate performance and interoperability of network
Get the Work Done	Demonstrates a sophisticated understanding of principles, concepts, language and practices associated with the digital world and uses these to troubleshoot and understand the uses and potential of new technology. Uses a broad range of strategies to store, access and organise virtual information, recognising that design choices will influence what information is retrieved and how it may be interpreted and used. Is acutely aware of the importance of understanding, monitoring and controlling access to digitally stored and transmitted information. Uses a mix of intuitive and formal processes to identify key information and issues, evaluate alternative strategies, anticipate consequences and consider implementation issues and contingencies. Uses nuanced understanding of context to adapt configuration procedures to requirements of network, troubleshoot and debug WLAN issues and modify work depending on operational contingencies, risk situations and environments. Monitors outcomes of decisions, considering results from a range of perspectives and identifying key concepts and principles that may be adaptable to future situations.

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Successful ☐ **Unsuccessful** ☐ **Date:** Click here to enter a date.

Tutor Feedback:
Click here to enter text.

Assessment 5

Assessor Instructions

This assessment has been designed to allow students to demonstrate their ability to determine project requirements.

Students are required to read and respond to the scenario below. Any incorrect or incomplete responses must be returned to the student with feedback to allow them to resubmit. If the student requires additional training or guidance on the topic, you will need to negotiate time to assist them.

You must assess the student on their ability to:

1. Configure the intrusion detection system (IDS) to monitor the network activities for malicious activities or policy violations
2. Analyse the report produced by the IDS to review threat-mitigation strategies
3. Update security solution plan to mitigate wireless vulnerabilities to ensure network integrity

You are also required to assess the employability skills embedded in this task including:

Reading	Recognises and interprets complex technical information to determine hardware requirements
Writing	Develops a broad range of material including plans, maps and other documentation for a specific audience, using clear and detailed language to convey explicit information, requirements and recommendations
Numeracy	Interprets numerical data and undertakes measurements to evaluate performance and interoperability of network
Get the Work Done	Demonstrates a sophisticated understanding of principles, concepts, language and practices associated with the digital world and uses these to troubleshoot and understand the uses and potential of new technology. Uses a broad range of strategies to store, access and organise virtual information, recognising that design choices will influence what information is retrieved and how it may be interpreted and used. Is acutely aware of the importance of understanding, monitoring and controlling access to digitally stored and transmitted information. Uses a mix of intuitive and formal processes to identify key information and issues, evaluate alternative strategies, anticipate consequences and consider implementation issues and contingencies. Uses nuanced understanding of context to adapt configuration procedures to requirements of network, troubleshoot and debug WLAN issues and modify work depending on operational contingencies, risk situations and environments. Monitors outcomes of decisions, considering results from a range of perspectives and identifying key concepts and principles that may be adaptable to future situations.

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Successful ☐ Unsuccessful ☐ Date: Click here to enter a date.
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Assessment 6

Assessor Instructions

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Students are required to read and respond to the scenario below. Any incorrect or incomplete responses must be returned to the student with feedback to allow them to resubmit. If the student requires additional training or guidance on the topic, you will need to negotiate time to assist them.

You must assess the student on their ability to:

1. Evaluate end-to-end security solutions and assess how they integrate with the planned wireless solutions

2. Analyse the firewall configuration requirements of WLANs to ensure compliance with organisational policies

3. Configure and test the WLAN controllers for wired and wireless intrusion prevention and detection system (IPDS) security protection

You are also required to assess the employability skills embedded in this task including:

Reading   Recognises and interprets complex technical information to determine hardware requirements

Numeracy	Interprets numerical data and undertakes measurements to evaluate performance and interoperability of network
Navigate the world of work	Understands own legal rights and responsibilities, and considers implications of these when planning and undertaking work
Get the Work Done	Demonstrates a sophisticated understanding of principles, concepts, language and practices associated with the digital world and uses these to troubleshoot and understand the uses and potential of new technology. Uses a broad range of strategies to store, access and organise virtual information, recognising that design choices will influence what information is retrieved and how it may be interpreted and used. Is acutely aware of the importance of understanding, monitoring and controlling access to digitally stored and transmitted information. Uses a mix of intuitive and formal processes to identify key information and issues, evaluate alternative strategies, anticipate consequences and consider implementation issues and contingencies. Uses nuanced understanding of context to adapt configuration procedures to requirements of network, troubleshoot and debug WLAN issues and modify work depending on operational contingencies, risk situations and environments. Monitors outcomes of decisions, considering results from a range of perspectives and identifying key concepts and principles that may be adaptable to future situations.

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